

# RICH GILBERTO










payroll accountant & 1st assistant

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## accounting

1st Assistant	<b>THE LOOMING TOWER</b> (series) Legendary TV	Bronx, NY	Feb - Oct '17
Accountant	<b>MOLLY'S GAME</b> (film, 2nd unit) Mark Gordon Prods	New York, NY	Jan '17
1st Assistant	<b>BLOOD MONEY</b> (film) Independent	Savannah, GA	Nov '16 - Jan '17
Key/Post Acct	<b>BOARDING SCHOOL</b> (film) Independent	New York, NY	Since Sep '16
Post Accountant	<b>THE HERO</b> (film) Independent	New York, NY	Jul '16 - Jan '17
Payroll	<b>COUP D'ETAT</b> (film) Independent	Savannah, GA	Aug - Sep '16
1st/Payroll	<b>JULIE'S GREENROOM</b> (series) Netflix	Bethpage, NY	Mar - Jul '16
1st Assistant	<b>DRUNK PARENTS</b> (film) Bron Studios	New York, NY	Jan - Mar '16
2nd/Payroll Asst	<b>THE BOOK OF HENRY</b> (film) Focus Features	New York, NY	Oct - Dec '15
Accountant	<b>CONTEMPORARY COLOR</b> (live event) Independent	Brooklyn, NY	Jun - Aug '15
1st Assistant	<b>WHO WANTS TO BE A MILLIONAIRE?</b> (game show) ABC	Stamford, CT	May - Oct '15
2nd Assistant	<b>L.F.E.</b> (pilot) CBS	Astoria, NY	Feb - Apr '15
2nd Assistant	<b>OUTCAST</b> (pilot) HBO/Fox International	Rock Hill, SC	Nov '14 - Jan '15
2nd Assistant	<b>MANHATTAN LOVE STORY</b> (series) ABC	Long Island City, NY	Jun - Nov '14
2nd Assistant	<b>ALLEGIANCE</b> (pilot) NBCUniversal	Brooklyn, NY	Feb - Apr '14
2nd Assistant	<b>THE CARRIE DIARIES</b> (season 2 wrap) WBTV	Brooklyn, NY	Jan - Feb '14
Payroll	<b>YOUTUBE MUSIC AWARDS</b> (live web) Sunset Lane	New York, NY	Oct - Nov '13
Clerk	<b>THE AMAZING SPIDER-MAN 2</b> (film) Sony/Columbia	New York, NY	Jan - May '13
Clerk	<b>ORANGE IS THE NEW BLACK</b> (series) Netflix	Astoria, NY	Aug - Dec '12
Payroll Asst	<b>666 PARK AVE</b> (series) WBTV	Brooklyn, NY	Jul - Aug '12
2nd Assistant	<b>BAREFOOT</b> (film) Independent	New Orleans, LA	Mar - Jun '12
Clerk	<b>NYC22</b> (series) CBS	New York, NY	Jul '11 - Feb '12

## software

	Vista (Classic, Global, V5, PCards)
	PSL3
	Ease
	IndieWare
	MediaWeb
	Quickbooks
	Optimis Scanning
	Caset Cards
	Movie Magic Budgeting 7

## other skills and experience

- Tax credit requirements for NY, GA, SC, and LA.
- Building of templates and calculation spreadsheets in Excel and Google Sheets for streamlining payroll and accounts payable.
- Web design and development on the WordPress platform.
- Human Resources Specialist for the US Army National Guard.

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[www.richgilberto.com/files/RGresume.pdf](http://www.richgilberto.com/files/RGresume.pdf)

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